

**Dyslexia Action
Continuing Professional Development Programme**

**Exam Access Arrangements:
For Support Staff Course
Syllabus, Dates and Fees**

**September 2016 – August 2017
(Part 1 of 2)**

www.dyslexiaaction.org.uk/page/exam-access-arrangements-support-staff

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Entry Requirements

This course is suitable for teaching and support staff who are working alongside psychologists, specialist assessors and teaching professionals in schools and sixth form colleges.

- Applicants should be currently employed, working with learners in an secondary school/academy or FE/6th form
- Applicants should be qualified to at least level 3 ('A' level) on the UK qualifications framework or have other equivalent qualifications and relevant experiences.

If you are hold a Postgraduate Diploma in SpLD you may be interested in our higher level [EAA](#) course

The EAA Support Course

On completion of the course participants will be able to provide the support required to their school and specialist assessment team in the implementation of Access Arrangements for Examinations.

Course Dates

Code	Available Course Dates The course runs over a period of 6 weeks plus a 2 weeks induction *The Nov course runs over a period of 8 weeks plus induction.
EAA	2016 Start dates 19 Oct 2016 2017 Start dates 25 Jan 2017 17 May 2017

What does the course provide?

This course aims to provide you with a journey through the legislative context, the whole school approach and roles and timings critical to the process. You will learn about the requirements for applications for examination access, the roles and responsibilities of staff involved and how you can play an important role in supporting learners with persistent and significant difficulties.

On completion of the course you will be able to provide the support required to your centre and specialist assessment team in the implementation of access arrangements for examinations.

Demands of the Course

The EAA Course is delivered through online learning, enabling a flexible form of study. Candidates will need to develop good personal time management and to prepare the study skills relevant to e-learning. Candidates will require a quiet and clear space in which to work. Candidates will need to be able to balance the demands of their studies with existing work and home commitments in order to gain the qualification.

The course is managed by tutors who will be expecting participants to fully engage with the course from the outset. There is no requirement to be online at any specific time during your course, but forum discussion is recommended and participants are required to submit the course assignments by the deadlines.

Fees 2016 -2017

Fees must be paid for by debit/credit card at the time of registration.

£295 for non-Dyslexia Action Guild members

The course can be taken at different dates scheduled throughout the calendar year.

The registration deadline is one week prior to the start of the course. Registrations received after this time (less than one week prior to start of course) will incur an additional £10 administration fee.

All fees are subject to an annual increase.

Registration

Please note that it is only possible to submit applications online via the website.

You will be required to set up an account before the registration for your first course with Dyslexia Action Training and Professional Development. Please note the login details with care since you will need them to apply for additional courses or modify your contact details. (You can also retrieve a forgotten password or username later by asking to have them sent to the email address you registered with us).

To apply please follow the instructions below:

1. Please ensure you read the syllabus (part 1 of 2), general information syllabus (2 of 2) brochure and terms and conditions thoroughly on the Dyslexia Action website **before** submitting your application
2. Navigate to the EAA support course page <http://www.dyslexiaaction.org.uk/page/exam-access-arrangements-support-staff> and click on the application link for your chosen start date. Please have a credit or debit card to hand
3. Complete the registration process including payment (fees must be paid **in full** before the start of the course). **NB - The only payment method accepted is via debit or credit card via the online application form.**
4. Once you have successfully completed the registration process you will receive an automatic email confirming your registration. Your registration will be checked to see if entry criteria are met and further details will be sent to you.

Contact Details

CPD Courses Admissions Office

Dyslexia Action Training and Professional Development
Dyslexia Action House
10 High Street
Egham
Surrey
TW20 9EA

Email: cpdmail@dyslexiaaction.org.uk

Web: <http://www.dyslexiaaction.org.uk/educator-training>

Tel: + 44 (0)1784 222304